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# Understanding and Managing Leaves of Absence

**When:**

Friday, November 15, 2019  
Program: 9 a.m. - noon

**Where:**

Moseley-Salvatori  
Conference Center  
Good Samaritan Hospital  
637 Lucas Avenue  
Los Angeles, CA 90017

**Contact:**

Leticia Salcido  
(213) 538-0737  
[lsalcido@hasc.org](mailto:lsalcido@hasc.org)

**Cost:**

\$325 HASC Hospital Member

**Sponsored by:**

Hospital Association of  
Southern California

**Class size is limited to 35**

**Description**

Does working through employee leaves have you ready for your own leave of absence? If so, this half-day workshop is the place for you. Learn about leaves of absence in a stress-free environment that will help you work through the various state and federal laws applicable to most California employees. The session will better your understanding of how to apply these laws while working through various leave scenarios.

**Course Objectives**

At the end of this session, participants will be able to:

- Teach managers to identify reasonable accommodation and leave situations early and when to bring human resources into the conversation
- Assess which questions to ask in identifying the applicable leaves
- Recognize the applicability of and leave accommodation process under various California regulations
- Perform the return process under the same rules

**Who Should Attend?**

- Chief Human Resource Officers/Executives
- Chief Nursing Officers/Chief Operating Officers
- Talent Management/Organization Development Specialists
- HR Generalists/Specialists
- In-House General Counsel

## Speaker

**Kirstin E. Muller** is a litigator and partner at the Hirschfeld Kraemer legal firm. Her clients vary from startups to midsize and Fortune 500 companies. Muller’s experience involves representing employers in a broad range of disputes involving discrimination, reasonable accommodation, wrongful termination, wage and hour, and trade-secret issues. Her successes include summary judgments in numerous cases and defending the decisions on appeal, as well as narrowing class definitions and defeating class certification.

Muller vigorously defends her clients in state and federal court as well as administrative agencies, including the California Department of Fair Employment and Housing, the Equal Employment Opportunity Commission, the California Division of Labor Standards Enforcement, the federal Department of Labor, Cal/OSHA, the California Employment Development Department, and the California Workers’ Compensation Appeals Board, among others.

## Agenda

**Friday, November 15, 2019**

8:30 - 9 a.m.	Registration and Breakfast
9 - 9:10 a.m.	Introduction
9:10 - 10:30 a.m.	Overview of Leaves of Absences
10:30 - 10:45 a.m.	<b>Break</b>
10:45 a.m. - noon	Explanation of Charts, and Group Leaves of Absence Exercise With Common Scenarios
Noon	Adjourn

# Understanding and Managing Leaves of Absence

Friday, November 15, 2019

Moseley-Salvatori Conference Center — Good Samaritan Hospital  
637 Lucas Ave., Los Angeles, CA 90017

Registration: 8:30 a.m. — Program: 9 a.m. - noon

**Register online:** <http://www.cvent.com/d/kyqqrm/4W>

Registration fees include continental breakfast, materials, continuing credits and certificate.

**\$325 HASC Member Hospital** (per registrant)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Nick Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Email **(required)**: \_\_\_\_\_

### Continuing Education Signup:

**ACHE Credit:** Hospital Association of Southern California is authorized to award 3 hours of pre-approved ACHE Qualified Education credit for this program toward advancement, or recertification, in the American College of Healthcare Executives. Participants in this program who wish to have the continuing education hours applied toward ACHE Qualified Education credit must self-report their participation. To self-report, participants must log into their MyACHE account and select "My Education Credit" to log hours earned.

**BRN Credit:** RN License # \_\_\_\_\_ (Provider approved by the California Board of Registered Nursing, CEP #970 for 3 contact hours.)

**HRCI Credit:** This program qualifies for 3 California credits as the content of the event aligns with California exam content outlines.

### IMPORTANT REMINDERS

- Registration deadline: **November 1, 2019**
- Valid payment information must be received with your registration.
- Mail check payable to: HASC, 515 S. Figueroa St., Suite 1300, Los Angeles, CA 90071
- Fax registration form to (213) 538-0987

### SPECIAL NEEDS or QUESTIONS

For ADA assistance or general registration questions, contact Leticia Salcido at (213) 538-0737 or [lsalcido@hasc.org](mailto:lsalcido@hasc.org)

### CANCELLATION

- All cancellations received in writing by November 1, will be subject to a \$50 processing fee.
- Refunds will not be granted after November 1. Refunds will not be provided for no-shows after the program. We welcome substitutions. Fees are non-transferrable for other programs.

*You may be photographed or videotaped at the event. HASC reserves the right to use these items in promotional, marketing, educational and other materials.*